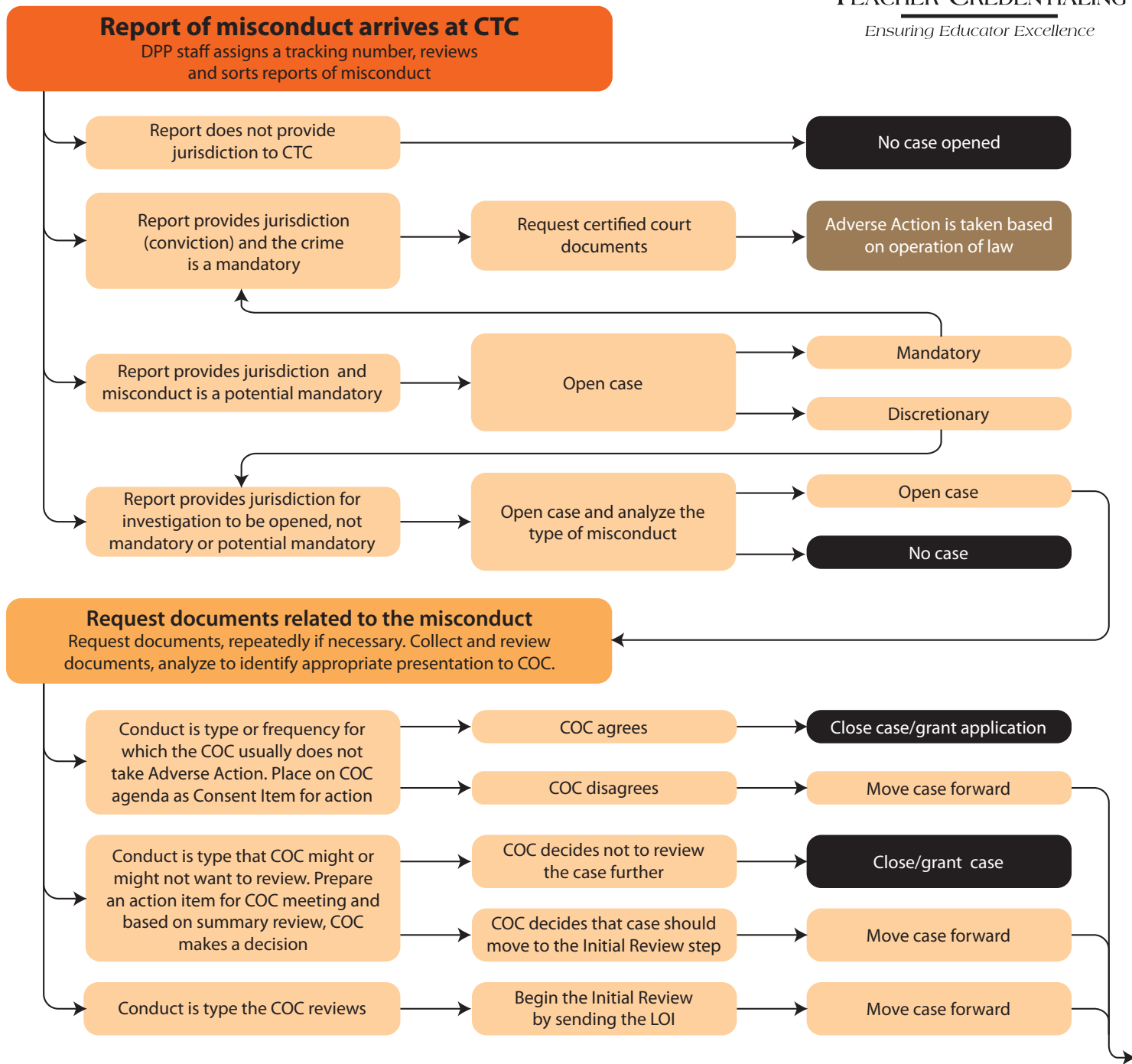


Educator Discipline Workflow



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KEY TERMS:

CTC: Commission on Teacher Credentialing

DPP: Division of Professional Practices

COC: Committee of Credentials

LOI: Letter of Inquiry

CIR: Confidential Investigative Report

Applicant: Individual applying for a credential in California.

Credential Holder: Individual who holds, or held a credential in California.

Initial Review: The COC reviews CIR to decide whether to move the case forward for Formal Review or can close/grant at this time.

Formal Review: The COC reviews CIR and additional information submitted by the respondent.

Respondent may appear before the COC. The COC can close the case, grant/deny the credential, and/or recommend an adverse action to the CTC.

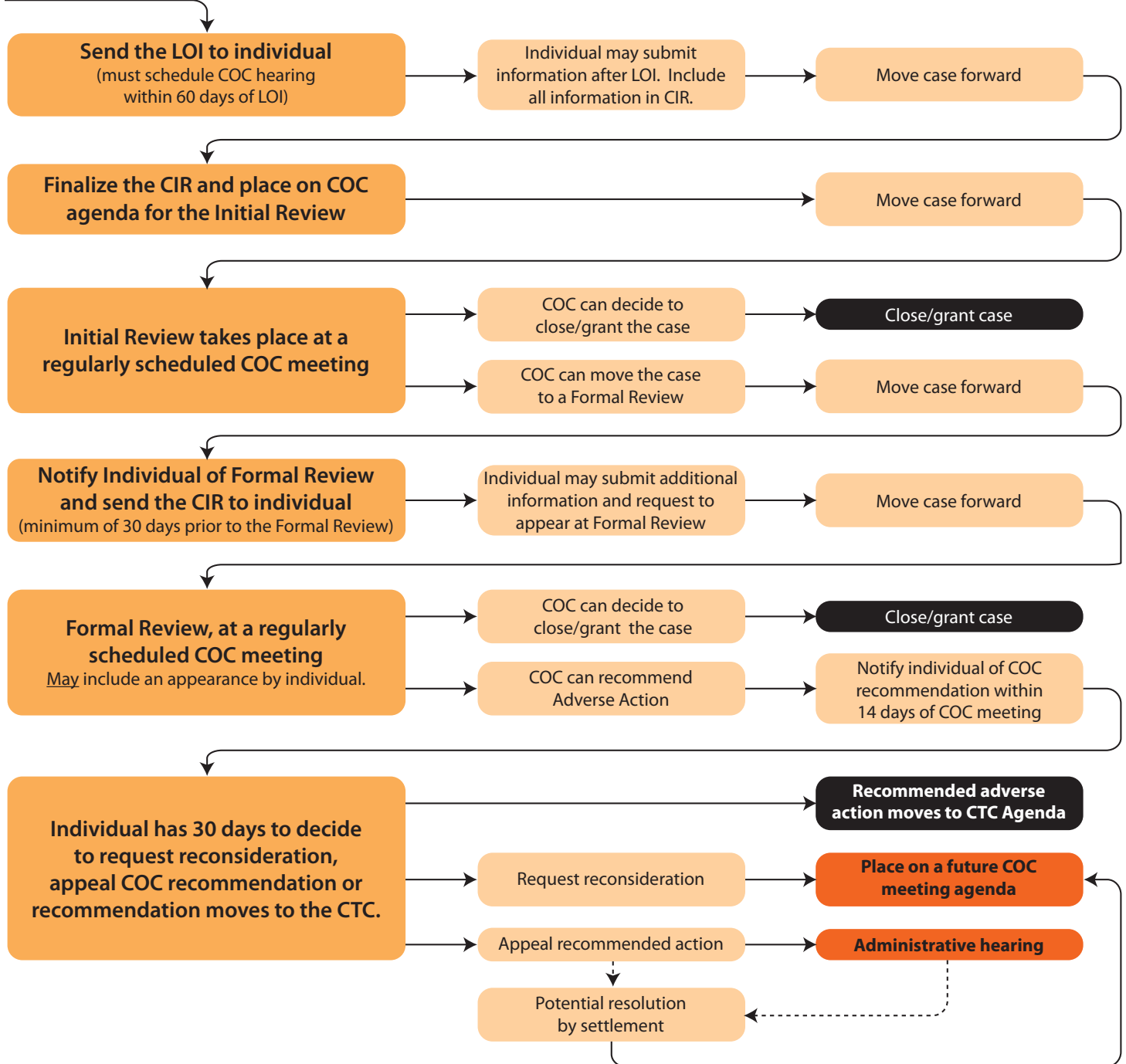
Adverse Action: Disciplinary actions ranging from private admonition to credential revocation or denial.

Credential: A credential, certificate, life diploma, permit, certificate of clearance or waiver issued by the Commission.

Educator Discipline Workflow

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COC Actions or possible Adverse Actions:

Applicant: "Grant" or "Deny the Credential Application"

Holder: "Close Case" "Private Admonition" "Public Reprimand" "Suspend" (1-364 days), or "Revoke" all Credentials

NOTE:

Applicants have the burden of proof — they are applying for a license.

- Credential holders hold a credential and the Commission has the burden of proof because the Commission would be taking away the individual's property right to that credential.
- A denial or revocation is not necessarily permanent. The individual, under specified circumstances, may seek a credential in the future.